



List of Materials to Be Available On-Site

	Documentation	Location
○	Sponsor & major affiliate accreditation documents	
○	All signed affiliation agreements for all clinical sites	
○	Equipment and supply inventory	
○	List of instructional aids	
○	Catalog of relevant library resources	
○	Position description for professional personnel with major program administrative responsibilities	
○	Schedule of program official visits to major & minor affiliates and documentation of visit activities.	
○	Curriculum vitae for all full-time and other key faculty	
○	Curriculum materials not included in the self-study; course objectives, outlines, textbooks, syllabi	
○	Materials such as exams and clinical evaluation forms used to evaluate and document student progress:	
○	Schedules of classes and clinical rotations	

○	Program-developed course manuals (if applicable)	
○	Student Handbook	
○	Sample forms used in the student selection process	
○	All institutional and/or program policies and procedures Institutional:	
○	Student records:	
○	Completed forms used as part of program evaluation such as student's evaluations of courses:	
○	Completed forms used to evaluate program outcomes assessment; exam results, graduate and employer surveys:	
○	Advisory committee minutes:	
○	Student records of clinical experience:	