



Joint Review Committee
 on Education in Diagnostic Medical Sonography
A Committee on Accreditation for Sonography Programs

List of Materials to be Available On-Site

Materials to be Available On-Site
<input type="checkbox"/> Sponsor & affiliate accreditation documents (i.e. lab accreditation).
<input type="checkbox"/> All signed affiliation agreements for all clinical sites.
<input type="checkbox"/> Equipment and supply inventory.
<input type="checkbox"/> List of instructional aids.
<input type="checkbox"/> Catalog of relevant library resources with edition and production dates.
<input type="checkbox"/> Position description for professional personnel with major program administrative responsibilities.
<input type="checkbox"/> Curriculum vitae for all full-time and other key faculty.
<input type="checkbox"/> Schedule of program official visits to clinical affiliates and documentation of visit activities.
<input type="checkbox"/> Curriculum materials not included in the self-study; course objectives, outlines, textbooks, syllabi.
<input type="checkbox"/> Materials such as exams & clinical evaluation forms used to evaluate and document student progress.
<input type="checkbox"/> Schedules of classes and clinical rotations.
<input type="checkbox"/> Program-developed course manuals (if applicable).
<input type="checkbox"/> Student Handbook
<input type="checkbox"/> Sample forms used in the student selection process.
<input type="checkbox"/> All institutional and/or program policies and procedures.
<input type="checkbox"/> Student records.
<input type="checkbox"/> Completed forms used as part of program evaluation such as student's evaluations of courses.
<input type="checkbox"/> Completed forms used to evaluate program outcomes assessment; exam results, graduate & employer surveys.
<input type="checkbox"/> Advisory Committee Minutes.
<input type="checkbox"/> Student records of clinical experience.

Please note: Some of the above items are also required to accompany the self-study.